

ACTION PLAN

Program/Department Team:
Department of Employee Assistance - Respectful Workplace Program

Goal:
To build on the capacity of Public Service Employees to create a Respectful Working Environments

Objective (Outcome-based):
To support government Departments to Initiate RWP Committees and Activities

Indicators (How efforts are measured):
10 % Increased of RWP Committees within Goverment Departments

Activities To Achieve Objective	Target Date	Lead Accountability	Supporting Team Members	Involvement of Departmental Partners
1. Identify Departments champianing RWP concepts	May 2005	Cathy	Maureen	RWP Steering Committee RWP Training Committee
2. Provide interested Departments with resources, tools and skill support to initiate committee process	As needed	Cathy	Maureen	RWP Training Committee
3. Provide support to development a Vision Statement, Goal, Objectives and Action Plan for workplace Initiative	As needed	Cathy	Maureen	RWP Training Committee
4. Meet with Departmental Committee on a Annual Basis to support the integrity of RWP Program within Workplace Wellness Initiative	As needed	Cathy	Maurren, Mary Beth, Peggy	EAP, RWP and Wellness Committees
5. Compile Minutes and Activities Summarys of RWP workplace initiatives	As needed	Cathy	Elaine	Department Champions
Related to the Respectful Workplace Policy of the Provincial Government				