One Page Project Status Report Template

Project Name	Redesign Techno-PM.com	Project Code	PC001	Project Manager	Swapnil Wale

Project Summary

The website needs an overhaul as the design is outdated. The project may face issues as there is no budget allocated or planned.

The project also needs a project manager as we do not have a suitable project manager.

Key Phases	Progress	Status	Finish
Analysis	90%	On Track	12-Mar-15
Development	70%	Possible Delays	15-Apr-15
Quality Assurance	43%	Delayed	18-Aug-15
User Acceptance	26%	Complete	20-Sep-15
Pre Production	78%	On Track	03-Nov-15
Production	0%	Future Task	TBA
Support	0%	Future Task	TBA
Close	0%	Future Task	TBA

Tasks Completed	Tasks Delayed	Tasks Planned
Analysis of the key components. Workshop on business requirements. Handover of the support tasks.	The security testing could not be completed as there were network issues.	Security Testing of the application. Development of the key components. Testing of the components.

Project Budget

Item Description	Forecast	Actual
IT Costs	$50,000	$34,000
Vendor	$35,000	$500,000
Software Costs	$76,000	$4,500
Buffer	$45,000	$23,000
Total	$206,000	$561,500

Key Project Risks and Issues

Type	Risks or Issue Description
Risk	The vendor has indicated that there could be delays in the vendor side means project schedule could be delayed.
Issue	Some unplanned leaves have been taken by the project team. There could be some impact to the schedule.