

**EMPLOYEE BUSINESS EXPENSES (Form 2106)**

<b>Taxpayer Name:</b>		<b>Tax Year:</b>	
<b>A. Business Auto / Car Expenses:</b>		<b>F. Home Office Deduction:</b>	
<i>* Mileage Deduction *</i>			
Car Model & Year		Total Area of Home	Square
Total Car Mileages Used for the year		% Area use for Business	Footage
Business Mileages		<i>Date Began use as Home Office</i> /      /	
Personal Mileages			
<i>* Actual Car Expenses Deduction *</i>		<b>Expenses of House</b>	
<b>Amount</b>		<b>Amount</b>	
Gas, Oil, Repair, Insurance & Registration		1. Mortgages	
Car Loan Interest		2. Property Taxes	
Lease Payments (Attach copy of lease)		3. Insurance	
Parking / Tolls		4. Rent	
		5. Repair & Maintenance	
		6. Utilities	
		7. Home Telephone	
		8. Internet	
		9. Other	
		10. Other	
		11. Other	
		12. Other	
		Memo:	
<b>B. Local Transportation (Business)</b>		<b>Declaration:</b>	
<b>Amount</b>		The information I have provided on this filled form are	
a. MTA / Bus		to the best of my knowledge in order to prepare my	
b. Taxi / Car Service		individual income tax return. I acknowledge that these	
c. Car Rental		information are correct and I have kept receipts,	
Other		cancelled checks, bank statements and other evidence	
		to support the deductions claimed pursuant to IRS	
		section 274(a).	
<b>C. Travel (Business)</b>		<b>Signature by Taxpayer</b>	
<b>Amount</b>			
a. Air Fare			
b. Hotel / Lodging			
c. Ground Transportation			
b. Meal & Entertainment			
Other			
<b>D. Meals &amp; Entertainment</b>		<b>Date</b>	
<b>Amount</b>			
a. Meals			
b. Entertainments			
<b>E. Other Business Expenses</b>			
<b>Amount</b>			
a. Union / Professional Dues			
b. Professional Subscriptions			
c. Uniform & Protective Clothing			
d. Job Search			
e. Legal /Consulting Fee			
f. Telecommunication Expenses			
g. Computer hardware			
h. Computer software			
i. Business gifts			
j. License Fee			
k. Dry Cleaning			
l. Continued Education			
<b>Name of School / Institution</b>			
<b>Address:</b>			