

File Home Insert Page Layout Formulas Data Review View

Clipboard: Cut, Copy, Paste, Format Painter

Font: Calibri, 11, Bold, Italic, Underline, Font Color, Background Color

Alignment: Wrap Text, Merge & Center

D2 fx **Step 2: Put the cursor Here**

	A	B	C	D
1	First Name	Mid Name	Last Name	Complete Name
2	Edward	R	White	
3	Brian	P	SEIFER	
4	Donald	K	Gwinn	
5	Cheryl	K	Myers	
6	Krista	L	Murphy	
7	Christina	D	Guy	
8	Angel	E	Abbott	
9	Melissa	A	Jaggie	
10	Franki	D	Abbott	
11	Stephen	L	Lewis	
12	Leroy	L	White	
13	Lucinda	L	SEIFER	
14	Jeremy	J	Gwinn	
15	Lisa	A	Sapps	
16				

Step 1: Select this row

<http://mayiknowhow.blogspot.in/>