



DAILY REPORT

PROJECT: _____

DATE: _____

CONTRACTOR: _____

TRADE(S): _____

OF EMPLOYEES _____ FOREMEN _____ JOURNEYMEN _____ APPRENTICE _____

DAILY HUDDLE

SEE REVERSE SIDE FOR DAILY HUDDLE TOPICS

LIST SAFETY/ QUALITY POINTS DISCUSSED IN THIS MORNING'S DAILY HUDDLE

TIER SUBS

LIST ALL TIER SUBS THAT WORKED ON SITE TODAY AND ATTACH THEIR DAILY REPORT

EMPLOYEE NAME	ORIENTATION COMPLETE	LOCATION(S) WORKED	DESCRIPTION OF WORK	*INITIAL
*COMPETENT PERSON				
1	<input type="checkbox"/>			
2	<input type="checkbox"/>			
3	<input type="checkbox"/>			
4	<input type="checkbox"/>			
5	<input type="checkbox"/>			
6	<input type="checkbox"/>			
7	<input type="checkbox"/>			
8	<input type="checkbox"/>			
9	<input type="checkbox"/>			
10	<input type="checkbox"/>			
11	<input type="checkbox"/>			
12	<input type="checkbox"/>			
13	<input type="checkbox"/>			
14	<input type="checkbox"/>			
15	<input type="checkbox"/>			

***By initialing, you confirm attendance at the Daily Huddle; you have no safety concerns to report and no incidents to report.**

INCIDENTS

Today was incident free - there were no incidents reported by any of your crew/ tier contractors. ☐ YES ☐ NO

If No - Power Supervision was notified of the incident and appropriate documentation was completed. ☐ YES

In accordance with subcontract agreement, each subcontractor shall designate a competent person with a current OSHA 10/30 hour card within 3 years.
(Subcontractor Site Safety Requirements & Procedures)