

# General FYI:

Full disclosure, I am a much better developer of professional, intuitive Excel templates than I am of fancy, appealing Etsy listings (although I'm learning!). My specialty professionally is creating intuitive, templated Excel tools for executives/managers which solve complex problems but are most-importantly easy to use. I also have extensive experience working in Excel during various investment/finance roles throughout my career.

My process in creating this template was first surveying what products/functionality was currently being offered and using that as the base layer of what I would build into this one. I then incorporated additional features that I did not see widely in other templates. This includes multiple calendar views, up to 10 entries per day, a task-manager tab with a completion status, a clean, printer-friendly version of the inevitably messy task-manager tab, and even an appointment/manager tab with dropdowns for the time. I also incorporated various data-analytic features so that you can monitor your task progress and hold yourself accountable to what you want to accomplish. There's also a tab dedicated to indicating days which you have unfinished tasks.

Ultimately, I built this with the intention of being the best-available product compared to what currently exists. I truly hope you enjoy this calendar, and I will gladly make myself available if you need assistance. Thanks for considering this product, and please bear with me while I work on my listing presentation style!