

Calendar - Outlook

FileHomeSend / ReceiveFolderViewHelpTell me what you want to do

New AppointmentNew MeetingNew Items - New

TodayNext 7 DaysGo To

DayWork WeekWeekMonthSchedule ViewArrange

Open Calendar - Manage CalendarsCalendar Groups -Calendar Calendar - E-mail Calendar - ShareCalendar - Publish Online - ShareCalendar Permissions

Search PeopleAddress BookFind

February 2018Washington, D.C.40°F / 25°FToday

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29 Vacation Scheduled	30 8:00am Tuesday Staff Meeting, AnyTown Consulting: Re...	31 7:00am Monthl... 9:00am HR Me... 11:00am Traini...	Feb 1 CSS Training Class; AnyTown Consulting Training Room	2 4:00pm Status Report Due	3
4	5	6 8:00am Tuesday Staff Meeting, AnyTown Consulting: Re...	7	8	9 4:00pm Status Report Due	10
11	12 Training for the New Payroll System; AnyTown Cons...	13 8:00am Tuesday Staff Meeting, AnyTown Consulting: Re...	14 10:30am Parent Teacher Conference; The School	15	16 4:00pm Status Report Due	17
18	19	20 8:00am Tuesday Staff Meeting, AnyTown Consulting: Re...	21	22	23 4:00pm Status Report Due	24
25	26	27 8:00am Tuesday Staff Meeting, AnyTown Consulting: Re...	28	Mar 1	2 4:00pm Status Report Due	3

February 2018

SU	MO	TU	WE	TH	FR	SA
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	1	2	3
4	5	6	7	8	9	10

Today

You have nothing else scheduled today.

Tomorrow

7:00 AM Monthly Client/Project M... AnyTown Cafe

9:00 AM HR Meeting

To Do List

Arrange by: Flag: Due Date | Today

Type a new task

Today

Review Vendor Bids

This Week

Take Inventory of the Sto...

Next Month

Transfer Records to the New ...

Later

Write a Book

Items: 19