

SAM JONES

100 Tree River Lane, City, ST 12345 • 111-222-3333 • name@gmail.com

This [Resume Template](#) provides an example of how to use a table format to present your resume with major section headings on the left hand side. You should modify the section headings and content to suit your needs. For more information and [resume tips](#), visit Vertex42.com.

OBJECTIVE	A [type or title of position] position in the [name of industry] industry where my expertise in [area 1] and [area 2] would be needed		
SUMMARY OF QUALIFICATIONS	Senior Level Technical Manager with 15 years of management experience, a Masters degree in Mechanical Engineering, and 10 years as design engineer in the auto industry. <ul style="list-style-type: none">• Consider listing qualifications using bullets• Especially skilled at [skill1], [skill2], [skill 3]...• Proven ability to... A talent for... Skilled in... Extensive knowledge of...• Expertise in [skill 1, skill 2, skill 3]		
EXPERIENCE	Company Name, Location	2005 to Present	
	Position Title <ul style="list-style-type: none">• Taught ...• Supervised ...• Increased sales by ...		
	Company Name, Location	2003 to 2005	
	Position Title <ul style="list-style-type: none">• Organized ...• Developed ...		