

Inbox (3) - reply

29 Google Calendar

Stock Research

Global Access

Microsoft Office

Microsoft 365 ac

Channel dashbo

admin.microsoft.com/AdminPortal/Home#/ResourceMailbox

Apps

Amazon

Banks

Google

office

Australia Shop

You

Google

Business

Tech

Ud

household

Cry

Food

Visa

Imp

Microsoft 365 admin center

SS

Home

Users

Active users

Contacts

Guest users

Deleted users

Groups

Roles

Resources

Rooms & equipment

Sites

Billing

Purchase services

Products & services

softpost

Rooms

+

Add a resource

Name

room1

Room

Edit booking options

Allow repeating meetings

On

Allow scheduling only during work hours

Off

Automatically decline meetings outside of limits below

On

Booking window (days)

180

Maximum duration (hours)

24

Auto accept meeting requests

Off

Set to "Off" if you want to specify users who want to accept meetings manually

Save

Cancel