

MONTH <u>January</u>						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
Tet Holiday	Tet Holiday		Meeting			Cleaning
8	9	10	11	12	13	14
/	Sales meeting	Meetups with Clients	Technical meeting		Delivery	
15	16	17	18	19	20	21
/	Meeting	Check the shipment		Factory visit		Cleaning
22	23	24	25	26	27	28
/	Delivery		National Conference			
29	30	31				
/	Sales meeting					
		NOTES:				

MONTH February

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	Meeting		Factory visit	
	Meetups with Clients	8	Check the shipment	9	10	11
12		14			Delivery	Cleaning
	Meeting	Technical meeting	15	16	17	18
19		21				
	20		22	23	24	25
			Sales meeting			Cleaning
26	27	28				
	Delivery	Delivery				

NOTES:

MONTH						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6 Sales meeting	7 Delivery	8	9 Meeting	10 Check the shipment	11
12	13	14	15	16	17 Technical meeting	18 Cleaning
19	20 Check the shipment	21	22	23 Delivery	24	25 Cleaning
26	27	28	29	30 Factory meeting	31	
NOTE:						

MONTH						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
	Meeting		Meetings with Clients			Cleaning
9	10	11	12	13	14	15
	Sales meeting	Close the shipment		Debrief		Factory visit
16	17	18	19	20	21	22
		Technical meeting			Debrief	Cleaning
23	24	25	26	27	28	29
	Close the shipment		National Conference			
30						

NOTE

MONTH May

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

MONTH June

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

MONTH July

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Meeting	4	5 Delivery	6	7	8 Cleaning
9	10	11 Check the shipment	12	13	14 Technical meeting	15
16	17 Sales meeting	18	19 Meetups with Clients	20	21	22 Cleaning
23	24	25 Delivery	26	27	28 Factory visit	29
30	31	NOTES:				

MONTH *August*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Sales meeting	2	3	4 Delivery	5
6 /	7 Meeting	8 Check the shipment	9	10	11	12 Factory visit
13 /	14 Sales meeting	15	16	17	18 Technical meeting	19 Cleaning
20 /	21 Meetups with Clients	22	23	24 Delivery	25	26
27 /	28	29 Factory meeting	30	31		
		NOTES:				

MONTH <u>September</u>						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Meeting	2 Cleaning
3 /	4 Sales meeting	5	6	7	8	9
10 /	11	12 Meetings with Clients	13	14	15 Check the shipment	16 Cleaning
17 /	18 Meetings with Clients	19	20	21	22	23
24 /	25	26	27	28	29	30
31 /		NOTES				

[illegible]

MONTH November MONTH December

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

Blank calendar grid for November and December.

