

# EFFICIENT CALENDAR TASK MANAGEMENT FOR OPTIMIZED PRODUCTIVITY

Date	Task	Priority	Status
2023-01-01	New Year's Day	High	Completed
2023-02-14	Valentine's Day	Medium	Pending
2023-04-15	Tax Filing Deadline	High	Incomplete
2023-05-12	Mother's Day	Low	Not started
2023-07-04	Independence Day	High	In progress