

[illegible]

Attendance Codes

Employee #: _____ Hire Date: _____

B - Bereavement
D - Doctor's Appointment
F - FMLA
G - Injury on Job
H - Holiday
I - Illness(Self)
J - Jury Duty
L - Labor Day Weekend
N - No Call/No Show
P - Personal
PT - PTO
S - Suspension
T - Tardy
U - Unexcused
V - Vacation

MARCH							
S	M	T	W	T	F	S	TOTAL
				1	2		
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24 31	25	26	27	28	29	30	

Notes:

JUNE							DATE
S	M	T	W	T	F	S	DATE
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

Notes:

Notes:

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes:

NOTES

2024
25 Sets

the end of each year.