

## Calculation of Salary For Incomplete Month of Work

### YEAR 2017

| Calendar Month | Calendar days | No. of Sundays | No. of Saturdays | 5 Days/Week | 5.5 Days/ week | 6 Days/week |
|----------------|---------------|----------------|------------------|-------------|----------------|-------------|
| January        | 31            | 5              | 4                | 22          | 24             | 26          |
| February       | 28            | 4              | 4                | 20          | 22             | 24          |
| March          | 31            | 4              | 4                | 23          | 25             | 27          |
| April          | 30            | 5              | 5                | 20          | 22.5           | 25          |
| May            | 31            | 4              | 4                | 23          | 25             | 27          |
| June           | 30            | 4              | 4                | 22          | 24             | 26          |
| July           | 31            | 5              | 5                | 21          | 23.5           | 26          |
| August         | 31            | 4              | 4                | 23          | 25             | 27          |
| September      | 30            | 4              | 5                | 21          | 23.5           | 26          |
| October        | 31            | 5              | 4                | 22          | 24             | 26          |
| November       | 30            | 4              | 4                | 22          | 24             | 26          |
| December       | 31            | 5              | 5                | 21          | 23.5           | 26          |
|                | 365           | 53             | 52               | 260         | 286            | 312         |

**Note:** This table is based on default Monday to Friday work week and the number of working days in the month includes the public holidays that fall on a normal working day but excludes rest days and non-working days.

<sup>\*</sup>Half day work is on a Saturday and Sunday is the default rest day.

<sup>\*\*</sup>6th working day is on a Saturday and Sunday is the default rest day.