



Blacke Hardware
4683 Cook Hill Road, Norwalk, Connecticut, 06854
blackehardware.com | 222.555.7777

October 2023

Date	Activity	Bill Amount	Status	Remarks
5-Oct-2023	Purchase of office supplies	\$20,000	Completed	Issued Check
10-Oct-2023	Lunch meeting with new client	\$300	Completed	Filed for company refund
15-Oct-2023	Update of company software	\$150	Upcoming	Price to be adjusted after update
20-Oct-2023	Sales training	\$100	In Progress	Budget is final
30-Oct-2023	Month-end team lunch and outing	\$200	Upcoming	Budget may be subject to change

Enter your text here for more details. You can delete and change the text by selecting or highlighting this cell. This is a sample of an Excel Calendar.



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