



MAY 2024

EVENTS

3- Factory Visit

6- June Order Form Submission

13- Follow-up of Orders

24- Bulk Product Delivery for
April Orders

27- Business Inventory

31- Team Meeting

SUN MON TUE WED THU FRI SAT

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOTES

1.Gather customer orders on or before May 6th.

2.Prepare product reports and gather customer feedback before the Monthly Team Meeting.

3.Coordinate with courier shipping services.

