| BW#                       | Time Sheet for Period Ending | , 20 |
|---------------------------|------------------------------|------|
| Employee Name:            |                              |      |
| Employee ID:              |                              |      |
| Postion Number and Suffix |                              |      |
| FOAPAL:                   |                              |      |

|           |      | Start | Start Time |    | Time |             |         |
|-----------|------|-------|------------|----|------|-------------|---------|
| Day       | Date | IN    | OUT        | IN | OUT  | Total Hours | Remarks |
| Sunday    |      |       |            |    |      |             |         |
| Monday    |      |       |            |    |      |             |         |
| Tuesday   |      |       |            |    |      |             |         |
| Wednesday |      |       |            |    |      |             |         |
| Thursday  |      |       |            |    |      |             |         |
| Friday    |      |       |            |    |      |             |         |
| Saturday  |      |       |            |    |      |             |         |
| Sunday    |      |       |            |    |      |             |         |
| Monday    |      |       |            |    |      |             |         |
| Tuesday   |      |       |            |    |      |             |         |
| Wednesday |      |       |            |    |      |             |         |
| Thursday  |      |       |            |    |      |             |         |
| Friday    |      |       |            |    |      |             |         |
| Saturday  |      |       |            |    |      |             |         |