

NED University OF ENGINEERING & TECHNOLOGY, KARACHI.

Electrical Engineering Department

Project lab (PL)

REGULATIONS & NOTES GOVERNING THE PRESENTATION AND BINDING OF FINAL YEAR ENGINEERING PROJECT REPORT.

SIZE OF PAPER : **A4**

NUMBER OF COPIES : **03**

THE TEXT: The text must be typewritten or word processed in the form of letters similar to that shown on the sample. The second and third copies may be the photocopies. If a dot-matrix printer is used then the NLQ font must be used.

LAYOUT OF SCRIPT: Typescript should appear on one side only with double spaced lines. Footnotes, quotations, references and photographic caption may be single spaced.

MARGINS :(Text)

- * Left-hand side margin: 3.0cm.
Top margin : 3.0 cm.
Bottom margin : 2.5cm.
- * The page number should appear at the top center .1 cm below the edge of the paper.
- * The chapter number should preferably be in double width characters. be 2cm below the top edge and left aligned with the text.
- * The chapter title should be place in the middle, 2.5 cm below the top edge. Bold letters should be used. Suitable gap should appear between the chapter title and the first line of the text.
- * Side headings, article numbers, etc. should all be left aligned and in bold face.

TITLE PAGE:

- * External on the binding: (Sample included).
- * Internal (Inside top sheet): (Sample included).

All reports must contain a title page giving the title of the report the author(s) names), examination seat number(s), batch, supervisor(s)/Advisor(s)' Name(s).and month and year of submission.

ABSTRACT : An Abstract of the report not more than about $\frac{1}{2}$ to $\frac{3}{4}$ of a page must be included immediately after the title page.

LENGTH OF THE REPORT: Undergraduate Project Reports should normally NOT exceed 100 pages of text.

BINDING : All Project Reports must be in a hard-bound in BLACK colour. No other forms of binding shall be acceptable. Any large size diagrams or off-prints etc. must be bound with the report. Hard binding should use BLACK cloth with golden letters on it.