

Save & Close
 Delete
 Copy to My Calendar

Appointment

Meeting Notes

Invite Attendees

Out of O...
 

☐ Free
 ☒ Working Elsewhere
 ☐ Tentative
 ☐ Busy
 ☒ Out of Office

Recurrence

Categorize

Subject

Brian is Out for the New Year.

Location

Start time

Sat 12/30/2017

12:00 AM

☒ All day event

End time

Wed 1/3/2018

12:00 AM

Hey team,

I'm taking some time off to recharge my batteries to we can start off this new year off to a great start!

If you need anything while I am gone, contact Steve.

Cheers, Brian.