

File Home Insert Page Layout Formulas Data Review View Developer Acrobat

Clipboard Font Alignment Number Styles

Calibri 11 A A Wrap Text Custom

B I U A Merge & Center \$ % .00 .00 Conditional Format as Formatting Table

Normal Bad Good Neutral Calculation Che

Cona1 1/12/2016

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH

2016

**JANUARY**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**FEBRUARY**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 |    |    |    |    |    |    |

**MARCH**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

**APRIL**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 |    |

**MAY**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

**JUNE**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

**JULY**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**AUGUST**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

**SEPTEMBER**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

**OCTOBER**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

**NOVEMBER**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

**DECEMBER**

| M  | T  | W  | T  | F  | S  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

| No | Date      | Description | Date      | Description | No | Start Date | End Date  | Description |
|----|-----------|-------------|-----------|-------------|----|------------|-----------|-------------|
| 1  | 1-Jan-16  | Holiday     | 2-Jan-16  | Events      | 1  | 12-Jan-16  | 16-Jan-16 |             |
| 2  | 5-Jan-16  |             | 6-Jan-16  |             | 2  | 1-Feb-16   | 13-Feb-16 |             |
| 3  | 1-Feb-16  |             | 1-Mar-16  |             | 3  | 2-Mar-16   | 5-Mar-16  |             |
| 4  | 12-Sep-16 |             | 12-Apr-16 |             | 4  | 1-Apr-16   | 7-Apr-16  |             |
| 5  |           |             |           |             | 5  |            |           |             |
| 6  |           |             |           |             | 6  |            |           |             |
| 7  |           |             |           |             |    |            |           |             |
| 8  |           |             |           |             |    |            |           |             |
| 9  |           |             |           |             |    |            |           |             |
| 10 |           |             |           |             |    |            |           |             |
| 11 |           |             |           |             |    |            |           |             |
| 12 |           |             |           |             |    |            |           |             |
| 13 |           |             |           |             |    |            |           |             |
| 14 |           |             |           |             |    |            |           |             |
| 15 |           |             |           |             |    |            |           |             |
| 16 |           |             |           |             |    |            |           |             |
| 17 |           |             |           |             |    |            |           |             |
| 18 |           |             |           |             |    |            |           |             |
| 19 |           |             |           |             |    |            |           |             |
| 20 |           |             |           |             |    |            |           |             |
| 21 |           |             |           |             |    |            |           |             |
| 22 |           |             |           |             |    |            |           |             |
| 23 |           |             |           |             |    |            |           |             |
| 24 |           |             |           |             |    |            |           |             |
| 25 |           |             |           |             |    |            |           |             |
| 26 |           |             |           |             |    |            |           |             |
| 27 |           |             |           |             |    |            |           |             |
| 28 |           |             |           |             |    |            |           |             |
| 29 |           |             |           |             |    |            |           |             |
| 30 |           |             |           |             |    |            |           |             |
| 31 |           |             |           |             |    |            |           |             |
| 32 |           |             |           |             |    |            |           |             |
| 33 |           |             |           |             |    |            |           |             |
| 34 |           |             |           |             |    |            |           |             |