

October

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|--|--|---|----------------|--|---|----------------|
| | | | | 1 - Note Deadlines Use the course syllabus to find and note down important dates | 2 | 3 |
| 4 | 5 - Determine Topic Identify what you want to accomplish and list the resources you will need | 6 | 7 | 8 | 9 - Start Research Reach out to the UVic libraries Research Help or to instructor if stuck | 10 |
| 11 | 12 - Organize Research Resources such as Organizing a Scientific Report can assist staying on track | 13 | 14 | 15 - Start Draft Getting started early can help minimize stress in your "scary week" | 16 | 17 |
| 18 | 19 | 20 - Edit Draft Visit UVic's LTSI Resources & Support to find writing and editing help with a writing tutor | 21 | 22 | 23 | 24 |
| 25 - Review Final Copy Before meeting with your instructor ensure you are happy with your final copy | 26 - Meet Instructor Schedule an in person meeting with instructor or schedule a Zoom meeting | 27 | 28 | 29 - Submit Essay We improve our backwards planning skills with each timeline we create | 30 | 31 |
| SCARY WEEK!!!! | SCARY WEEK!!!! | SCARY WEEK!!!! | SCARY WEEK!!!! | SCARY WEEK!!!! | FINAL EXAM SCARY WEEK!!!! | SCARY WEEK!!!! |