

PROJECTMANAGER

Requirements Gathering Template

(Version 1.0)

- PROJECT NAME: [name]
- PHASE: [phase]
- DATE: [mm/dd/year]
- PREPARED BY [name]

VERSION HISTORY

VERSION #	IMPLEMENTED BY	REVISION DATE	APPROVED BY	APPROVAL DATE	REASONS
[number]	[name]	[mm/dd/year]	[name]	[mm/dd/year]	[why]