

Business Requirements Template

Project Name:

Project Sponsor:

Service Owner:

Project Manager:

Document Date:



SAN FRANCISCO
STATE UNIVERSITY

1. Proposed Business State

Provide a high level description of the proposed business state. Please see Appendix 6.1 for an example of proposed process flow diagram.

2. Business Requirements

ID	Requirements
2.1	Business Requirement <i>List business requirements. Example: Need a mobile application for the existing system.</i>

3. Functional & Non-Functional Requirements

3.1 Functional Requirements

ID	Requirements
3.1.1	Functional Requirement <i>List functional requirements. Example: The application should be able to transfer money from one account to other.</i>

3.2 Non-Functional Requirements (If applicable) (System Performance/ Scalability/ Availability)

ID	Requirements
3.2.1	Non-Functional Requirement <i>List non-functional requirement, if any. Example: The website should load completely within 30 seconds.</i>

3.3 User Requirements (If applicable)

ID	Requirements
3.3.1	User Requirement <i>List user requirement, if any. Example: User needs to be able to login online to use the application.</i>