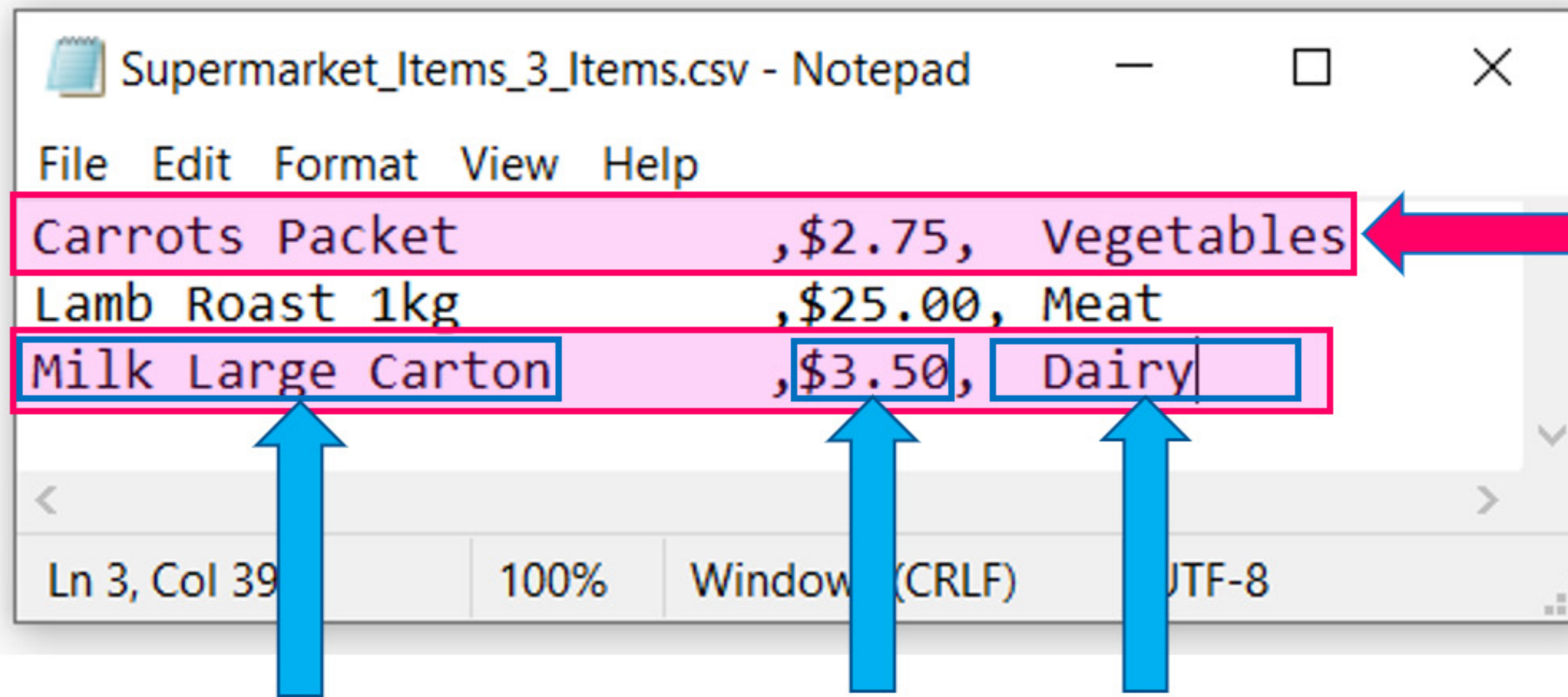# Creating and Editing CSV Files

A CSV File contains horizontal Rows, and each of these is called a "Record".

Supermarket_Items_3_Items.csv - Notepad

File Edit Format View Help

Carrots Packet   ,$2.75, Vegetables
Lamb Roast 1kg   ,$25.00, Meat
Milk Large Carton   ,$3.50, Dairy

Ln 3, Col 39   100%   Window (CRLF)   UTF-8

The first of the three records or rows, contains the information for the Carrots Product.

Description   **Price**   **Category**

Inside each record are three specific data items, separated by commas, as shown above.

These data items are called the Record's "Fields".

Think of it like this Example:

YOUR NAME

First Name   **Last Name**

- Your **Full Name** is the **RECORD**

- **First and Last** Names are **FIELDS**