

HOW TO ORGANIZE YOUR *CALENDAR*

Table File Printout Pictures Online Video Link Audio Meeting Details Symbol Equation

November 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
				Work 2:30-11pm	Off Day	Off Day
It Is Well With My Soul					- Remotasks - Prolific	- Remotasks - Blog - YouTube - FB Page
8	9	10	11	12	13	14
Off Day	Work 3:30-12AM	Work 3:30-12AM	Work 3:30-12AM	Work 3:30-12AM	Work 3:30-12AM	Work 3:30-12AM
				Good Things Take Time		
15	16	17	18	19	20	21
Off Day	Work 3:30-12AM	Work 3:30-12AM	Work 3:30-12AM	Work 3:30-12AM	Off Day	Off Day
- Remotasks - Prolific - YouTube			Make Today Beautiful		Good Things Take Time	
22	23	24	25	26	27	28
Work 2:30-11pm	Work 2:30-11pm	Off Day	Work 2:30-11pm	Work 2:30-11pm	Work 2:30-11pm	Work 2:30-11pm
		- Remotasks - Blog - YouTube - FB Page			Day	
29	30					
Work 2:30-11pm	Off Day	Work 2:30-11pm	Work 2:30-11pm	Work 2:30-11pm	Off Day	Off Day
Day	- Remotasks - Prolific - YouTube					It Is Well With My Soul

Monthly Tasks:

Week 1:

- ☐ Upload YouTube Videos
- ☐ Update Social Media Accounts

Week 2:

- ☐ Run Weekly Ads
- ☐ Update Social Media Accounts
- ☐ 6-8 Hour Brain Dump

Week 3:

- ☐ Upload YouTube Videos
- ☐ Run Weekly Ads
- ☐ Update Social Media Accounts

Week 4:

- ☐ Upload YouTube Videos
- ☐ Run Weekly Ads
- ☐ Update Social Media Accounts



IN
ONE NOTE