

**OFFICE OF BUDGETS AND PLANNING
FY 2015 PLANNING CALENDAR**

| DATE | ACTION |
|------------------------------------|---|
| 2013 | |
| September/October 2013 | |
| Sept 27th | Benefit Budget Requests Issued |
| October 1st | Preliminary Budget Development/Planning Factors |
| October 1st | Effort Study Requests Issued |
| October 17th after September Close | Roll IBS to FY15 |
| October 23rd | Division Budget Guidelines and Templates Distributed |
| October 25th | Benefit Budgets Due |
| October 30th | Central Allocations 5 yr Forecast/Assumptions Updated |
| October 30th | Update/Review Allocation Bases for FY15 |
| November 2013 | |
| November 1st | IBS open for Facilities |
| November 1st | Effort Studies Due |
| November 15th | Divisional Salary Projections FY14/FY15 Due |
| November 18th | Capital Budget Guidelines and Packages Distributed |
| December 2013 | |
| December 9th | IBS open for all departments |
| December 16th | Central Admin Operating Budget Guidelines and Packages Distributed |
| December 16th - 20th | Preliminary Division Budget Meetings |
| December 20th | FY15 Benefit Rates submitted to Government for Approval |
| 2014 | |
| January 2014 | |
| January 6th | FY15 Benefit Rates and Wage/Salary Guidelines Issued |
| January 13th | Central Admin Operating Budgets Due |
| January 7th - 21st | Sr VP & CFO Budget Review Meetings |
| January 31st | Capital Budgets Due |
| February 2014 | |
| February 4th | Central Allocations Review Meeting |
| February 14th | Tuition Recommendations Due |
| February 21st | Final Endowment Modeling based on Dec 31 2013 market values |
| February 4th - 27th | Division Budget President's Review Meeting #2 |
| February 28th | Preliminary Central Allocations distributed to Divisions after President's appt |
| February 28th | FY15 Division Budget Detail Templates Distributed |
| March 2014 | |
| March 17th | Division Endowment Budget Templates Distributed |
| March 21st | FY15 Division Detail Budget Templates Due |
| March 13th-14th BOT Meeting | Presentation to Board of Trustees of Proposed Tuition, Room & Board for approval |