



DAILY cleaning

BATHROOMS

- ☐ wipe toilet seat
- ☐ clean mirror & countertop
- ☐ wipe off shower /bathtub
- ☐ replace dirty towels
- ☐
- ☐
- ☐

KITCHEN

- ☐ sweep floors
- ☐ wash dishes
- ☐ clean sink
- ☐ wipe down countertops & tables
- ☐ take out trash
- ☐
- ☐
- ☐

BEDROOMS

- ☐ make beds
- ☐ declutter
- ☐ fold & put away clothes
- ☐
- ☐
- ☐

LIVING AREAS

- ☐ vaccuum / sweep if needed
- ☐ declutter
- ☐ fold throw blankets
- ☐ straighten throw pillows
- ☐ straighten up desks
- ☐ throw away old papers & notes
- ☐
- ☐
- ☐
- ☐
- ☐

MISC.

- ☐ check mail & get packages
- ☐ do one load of laundry
- ☐ sweep porch
- ☐
- ☐
- ☐
- ☐
- ☐
- ☐
- ☐
- ☐