

# EMPLOYEE OF THE MONTH

In recognition of your effort resulting in such a high level of  
PRODUCTIVITY\_HERE. Awarded on DATE\_HERE by  
the members of the INSTITUTION\_NAME\_HERE

*Name of Employee*

In recognition of your constant effort to improve your  
performance. Signed this day by the duly authorized officers

*Name of the First Signatory*

Signed on this day DATE\_HERE by the TITLE\_HERE



*Name of the Second Signatory*

Signed on this day DATE\_HERE by the TITLE\_HERE