

Employee Schedule

Name of Organization

		Week:	20-Apr-14							27-Apr-14							4-May-14							11-May-14						
			20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Day Shift		Days	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
Name of Employee 1	FTE	12	X		X		X			X		X		X			X		X		X			X		X		X		
Name of Employee 2	FTE	12		X		X		X			X		X		X			X		X		X			X		X		X	
Name of Employee 3	FTE	12	X	X	X					X	X	X					X	X	X					X	X	X				
Name of Employee 4	PT	13	PTO		X		X	X		PTO	X		X			X	X	PTO		X		X	X		PTO		X		X	X
Name of Employee 5	PT	5	RO			X			X				RO	RO	RO	RO	RO	RO	RO	RO	RO	RO		X	X				X	
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Day Shift Total		2	2	3	2	2	2	1	2	3	2	2	1	1	1	3	2	2	2	1	2	1	3	3	2	2	1	3	1
TOTAL Needed		5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
TOTAL Needed to be Filled		3	3	2	3	3	3	4	3	2	3	3	4	4	4	2	3	3	3	4	3	4	2	2	3	3	4	2	4

			20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Night Shift		Days	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
Name of Employee 1	FTE	12	X		X		X			X		X		X			X		X		X			X		X		X		
Name of Employee 2	FTE	12		X		X		X			X		X		X			X		X		X			X		X		X	
Name of Employee 3	FTE	12	X	X	X					X	X	X					X	X	X					X	X	X				
Name of Employee 4	PT	13	PTO		X		X	X		PTO	X		X			X	X	PTO		X		X	X		PTO		X		X	X
Name of Employee 5	PT	5	RO			X			X				RO	RO	RO	RO	RO	RO	RO	RO	RO	RO		X	X				X	
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Night Shift Total		2	2	3	2	2	2	1	2	3	2	2	1	1	1	3	2	2	2	1	2	1	3	3	2	2	1	3	1
TOTAL Needed		5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
TOTAL Needed to be Filled		3	3	2	3	3	3	4	3	2	3	3	4	4	4	2	3	3	3	4	3	4	2	2	3	3	4	2	4